

Resources Guide for Academic Success

By: York International



Academic Resources

Discover the resources and services available at the York University campuses that support your academic success!



»» Glossary of Terms

Campus: Keele, Glendon, and Markham

Compilation of common terms used in academic settings.

This is a helpful resource if you are unfamiliar with terms commonly used in university and need a guide to navigate terminology.

Undergraduate Enrolment and Registration Guide *

Campus: Keele, Glendon, Markham

All about enrolling in courses for the academic year. Includes links to the online tools you will need, your assigned date and time, detailed instructions, and FAQ about this process.



Learning Skills Resources

Campus: Keele, Glendon, and Markham

Whether you're looking for ways to manage your time more effectively, stay on top of readings and coursework, improve your study habits, or get the most out of your learning experience, this platform provides practical support tailored to your needs.

Note: Campus locations indicate where services are based, but most are available to all students and have online options. Access isn't limited by campus unless specifically stated.

Academic Resources



»»» Writing Centre

Campus: Keele and Glendon

If you want to enhance your academic and professional writing, the Writing Centre offers support at every stage of the process, from brainstorming ideas to refining your final draft.

SPARK *

Campus: Keele, Glendon, and Markham

Student Papers & Academic Research Kit (SPARK) offers 8-10 minutes long of interactive modules to improve research, writing, and learning skills.



English as a Second Language Open Learning Centre (ESL OLC)

Campus: Keele and Glendon

ESL OLC helps students improve their English skills, including reading, writing, speaking, and essay composition. The center assists with understanding assignments, expanding vocabulary, and learning grammar.

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»»» PASS

Campus: Keele - LA&PS, Calumet and Stong Colleges, Bethune College.

Peer-Assisted Study Sessions (PASS) are free, weekly group sessions to support students in challenging courses. Led by students who have succeeded in the course, PASS provides a space to ask questions, build confidence, and connect.

SNACK *

Campus: Keele
Student Numeracy Assistance Centre at Keele supports students in courses involving math, statistics, coding, and Excel. SNACK strengthens numeracy skills across a range of concepts.



York International

Campus: Keele

York International assists all international students, as well as domestic and international students who wish to study or work abroad.

Services include immigration and UHIP advising, SIN clinics, student success workshops, student engagement events, and orientation.

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»»» York GPA Calculator

Campus: Keele, Glendon, Markham

Calculate sessional and cumulative Grade Point Average (GPA) manually or through a calculator.

The website also offers a 'Target GPA Mode' that enables calculations of future grades to obtain a desired GPA.

Office Hours *

Campus: Keele, Glendon, Markham

Office Hours are scheduled times when instructors or teaching assistants are available to answer questions about course material, clarify concepts, or discuss assignments. Get personalized help and connect with your professors!

Refer to your course syllabus.



Peer Tutoring

Campus: Keele

Peer Tutoring is a free service offered by students across faculties within York University.

Tutors are hired when they have performed well in a course (obtained a grade of A or A+) and hold weekly drop-in sessions.

Refer to respective student organizations and colleges for availability of services.

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»»» Academic Advising

Campus: Keele, Glendon, Markham

Academic Advising assists in academic-related information, it helps you make informed decisions about your academic pathway as you progress through your program. Academic advising is provided by your faculty's advising office.

Keele
Campus

Glendon
Campus

Markham
Campus



»»» York University Libraries

Campus: Keele, Glendon, Markham

YorkU libraries is the academic library system for York University. Access collections, research guides, scientific journals, and many more. Students can book rooms in the libraries or use the collections to explore various academic resources.

Keele
Campus

Glendon
Campus

Markham
Campus

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Email Template to Professors

Key Considerations

- Establish a **professional tone**.
- Write a **clear subject line**: Course number and section.
- Provide identifiable markers: your **name and student number**.
- Include **proper email greetings and closing salutations**. Do NOT use “Hey”, “Mr.”, “Prof”, but instead use “Dr.”, “Professor”.
- **Be concise!**
- **Check available resources before sending the email** – are your questions easily answered from the syllabus?
- **Proofread your email!** Emails are professional indicators of your work.



Template 1

Dear Professor Brown,

My name is Ayesha, my student number is [9-digit Student Number]. I am in your CHEM1000 class Section M.

You mentioned reaction rates in class today but I was not able to understand what variable “k” stands for.

I was wondering if you could clarify this concept per email or if it would be possible to arrange a meeting with you to discuss this.

Thank you for your time.

Sincerely,
Ayesha

Template 2

Dear Dr. Smith,

I am a student in your PSYC 2040 Section L course. I faced some difficulties with developing my arguments for my research paper, and I would appreciate it if I could discuss some of my concerns with you during your office hours.

Please let me know if you are available to meet this week.

Thank you for your time, I look forward to your response.

Best Regards,
Priya