

Study Permit Application

Information Session for Applied and Admitted
Students

YORK INTERNATIONAL

YORK 





Contents

- Introduction to York International
- Study permit application process
- Major components of your study permit application
- Common reasons for refusals
- IRCC online application system
- IMM forms
- Contact information
- Questions

York International



UHIP



**Student
Programming**



**Immigration
Advising**



Go Global

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Only a licensed person can give immigration advice

Disclaimer on scope of service

- As licensed immigration professionals, we are authorized to provide immigration advice and represent individuals on Canadian immigration matters.
- However, as International Student Advisor and Immigration Specialists:

In scope	Out of scope
<ul style="list-style-type: none">• Provide general guidance/feedback for individual situations• Review refusals	<ul style="list-style-type: none">• In-depth application review• Reviewing/confirming supporting documentation (i.e. financial documents, study plan, etc.)• Confirming eligibility or admissibility

- Immigration law is complex and providing accurate and comprehensive legal advice requires complete understanding of personal/immigration history. This is out of our scope.





Disclaimer on webinar slides

- The following slides were prepared by a licensed immigration professional in compliance with [section 91 of the Immigration and Refugee Protection Act \(IRPA\)](#).
- This is not a legal document and does not constitute legal advice. It is for information purposes only, designed for York international students.
- Immigration information may change without notice and it is your responsibility to refer to [Immigration, Refugees and Citizenship Canada \(IRCC\)](#) for the most up to date information and to be sure you meet the eligibility criteria.
- IRCC is the authoritative source for immigration legislation, policies, instructions and information.

The information in these slides is current as of **January 2025**

The information in this presentation is legal information, not legal advice.

International Student Advisors & Immigration Specialists

WHAT CAN YOU FIND ON THE YI WEBSITE?

› You can find information regarding:

Study permit

Temporary Residence Visa (TRV)

Co-op work permit

Post-Graduation Work Permit (PGWP)

Permanent Residence information

HOW TO CONTACT US

› **Advising options:**

- Virtual drop-ins
- In-person drop-in at 200 York Lanes
- 1:1 appointments upon invitation for special circumstances

› **Check the YI events calendar for times and dates:**

<https://yorkinternational.yorku.ca/calendar/>



Only get immigration advice from a licensed professional

Quick Tips

- A study permit is required to study in Canada for any program that is over 6 months long unless you are a permanent resident or Canadian citizen.
- Put your best foot forward with your first application. Ensure you include all mandatory and supporting documents.
- Don't underestimate the importance of this application. Decisions are up to the discretion of the officer. Nobody can guarantee a result for you.
- If you wish to provide additional documents or update your application, you can complete an [IRCC webform](#).
- Family members who are not working or studying may apply to come as visitors.

Applying from inside Canada

Who can apply from inside Canada?

- Only some people can [apply from inside Canada](#). Notably:
 - Ukrainians
 - minor children in secondary school
 - If you, your parent or your spouse has a valid study/work permit
- If you are not eligible to apply from inside Canada, you should apply from outside Canada and wait for approval before making travel plans.

I have a study permit. Can I continue using it?

- Check the expiry date and the conditions. If your study permit isn't expiring soon and you have the conditions to work on/off campus on your study permit, you can continue to use it. You must [update your DLI online](#) before you start your courses at York.
- If your study permit is expiring soon or you need to change the conditions on your study permit, you **must apply** for an extension **before** your current study permit expires. You should apply as soon as you get your letter of acceptance to York.

How is the application different?

- When applying from inside Canada, you apply for your study permit first. If you need a new visa, you will apply for it after you receive your new study permit.
- The IMM forms and the document checklist may look different for those applying from inside Canada.



If you apply from inside Canada while on visitor or worker status, you CANNOT start studying until your study permit is approved.

Steps to Apply

1

Gather your documents and complete the forms

2

Complete biometrics and/or medical exam, if required

3

Monitor your IRCC account for updates, requests and a decision. You can check the current processing time through [IRCC's website](#).

4

Receive a final decision. If your application is approved, you will receive a letter of introduction and passport request letter if required.





STUDY PERMIT APPLICATION PROCESS



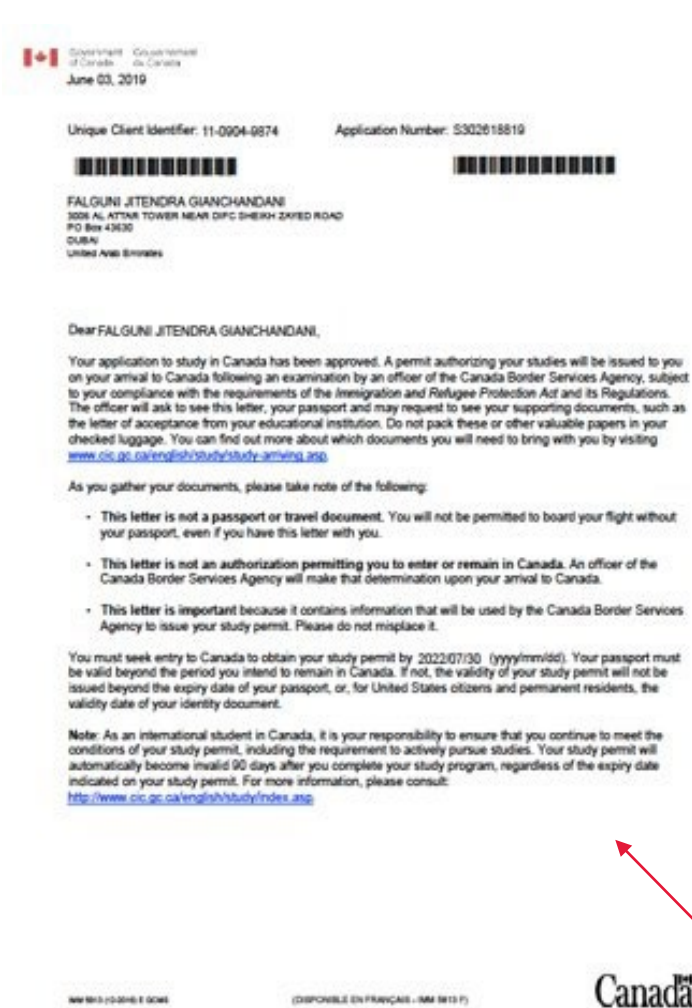
Important Concepts

Check expiry date!

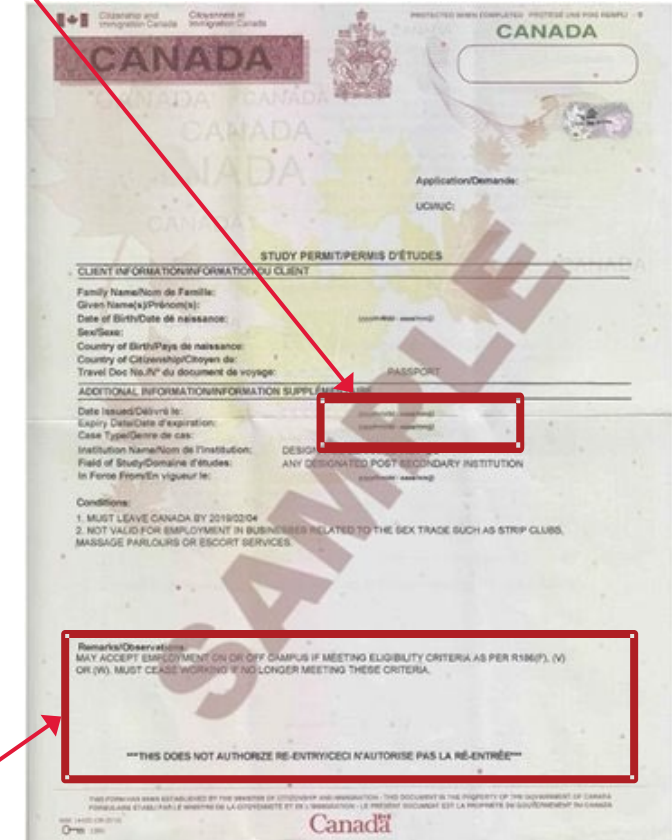
Letter of Introduction (LOI)

Temporary Resident Visa

Study Permit



- Travel authorization only
- Does not confer status
- Expiry does not impact your ability to remain in Canada, but you cannot *re-enter* Canada with an expired visa.



Check the conditions to see if you can work

- Status document
- Authorizes you to study and remain in Canada
- Must remain valid

Also called a port of entry letter, this is issued to applicants outside Canada once study permit is approved.

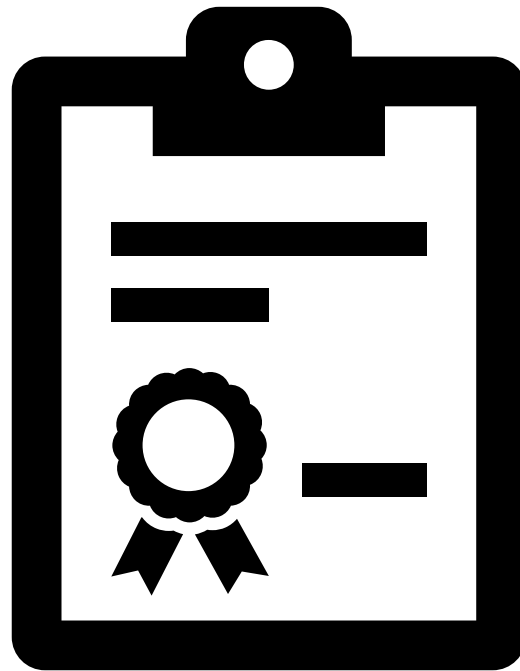
GATHER THE REQUIRED DOCUMENTS



Check Your Passport Expiry Date



A study permit and visa can only be issued up to the expiry date printed on your passport



Study Permit Streams

	REGULAR STUDY PERMIT	Francophone Minority Communities Student Pilot
Processing time	Approximately 15 weeks	Approximately 10 weeks
Required documents	<ul style="list-style-type: none"> • Letter of acceptance • Attestation letter • Proof of identity (e.g. passport) • Proof of financial support of total amount of <u>first year tuition fee + CAD \$20,635</u> 	<ul style="list-style-type: none"> • Letter of acceptance to an FMCSP program. • Proof of identity (e.g. passport) • Receipt of Payment for First Year's Tuition Fees. • Proof of financial support in accordance with requirements for Group A (i.e. GIC..) • TCF/TEF results CLB 5
Other documents	Review <u>county-specific instruction guide</u> for any additional documentation requirements.	Review <u>county-specific instruction guide</u> for any additional documentation requirements.



Students applying under the FMCSP must notify Glendon's admissions team.

What if I have accompanying family members?

- Your spouse/common-law partner and/or dependant children may apply to accompany you to Canada. Their applications can be made together with yours or separately after your study permit is approved.
- Minor children intending to study in Canada should apply for a study permit (no letter of acceptance is required).
- A spouse or common law partner who meets the eligibility criteria may apply for an open work permit.
- If your accompanying family members are not working or studying, they should apply to come as visitors.

Major Components of Your Study Permit Application



1

LETTER OF ACCEPTANCE

2

PROOF OF FINANCIAL ABILITY

3

STUDY PLAN/LETTER OF
EXPLANATION

4

PROVINCIAL ATTESTATION
LETTER (PAL)

1

LETTER OF ACCEPTANCE

- Under “**application status**,” you will find confirmation that you have accepted your offer.
- Under “**Supporting Documents**,” you will see a list of the documents you need to upload. You can screenshot this page and include it as part of the proof that you have cleared your admission conditions.
- Under “**Admissions Letters**,” you will find important documents, including:
 - Proof of payment receipts
 - Decision letter
 - Acceptance/visa letter
 - Provincial Attestation Letter

Where do I get my letter of acceptance to York?

- › You can find it in [MyFile](#).
- › Verify your LOA includes tuition, start date, the DLI#, [etc.](#)
- › Letters of acceptance are issued **once**.
- › Under “application status,” will be confirmation that you accepted your offer.
- › Under “supporting documents” will be a list of the documents you need to upload and a separate column indicating whether the documents were received by York. You can screenshot this page and include it to as part of the proof you have cleared your admissions conditions.
- › Under “admissions letters,” you’ll find important documents:
 - Decision letter
 - Acceptance/visa letter
 - Provincial Attestation letter
 - Proof of payment receipts

MYFILE [Logout](#)

Hi Abdulsabur Haruna,

▶ [Main Page](#)

[Application Status](#)

[Supporting Documents](#)

[Address Details](#)

[Apply for Housing](#)

[Book/Manage My Enrolment Appointment](#)

[Admission Letters](#)

Welcome to York University's Application Portal (MyFile)

Within MyFile, there's everything you need regarding your application to YorkU.

Read on to understand what you'll find in the tabs in the left navigation bar:

Application Status: You will find the status of your application including admission decisions.

Scholarship: Upon admission, if you are eligible for an undergraduate admission scholarship it will be listed here.

Supporting Documents: If your application requires supporting information, use this screen to upload the documentation to each requirement. Have a question about these documents? Please visit our [Applied Page](#) for more information.

Address Detail: A list of your current address information.

Housing: Upon admission, use this tab to apply to a university residence.

Book/Manage My Enrolment Appointment: Upon admission, and once you have accepted your offer, use this screen to book your academic advising appointment.

Admission Letters: Find all your official admission notifications from the Office of Admissions including decision letters and missing document letters.

Transfer Credit Supplemental Form: Upon admission, this is available to undergraduate students who have been identified as eligible for transfer credits.

Interested in studying at [Glendon](#)? Vous souhaitez étudier à [Glendon](#)?

Visit our [Applied Page](#) for answers to common questions, definitions and processing timelines.

What if my letter of acceptance is conditional?

- If you have a conditional letter of acceptance, you can and should still apply for a study permit. “Full acceptance” letters are not generally issued.
- What do I write in my study plan?
 - Confirm whether or not you have a prerequisite course
 - Explain that you have submitted all documents requested by the University to finalize your admission e.g. transcripts, etc. (If you cannot do this explain why and state when you will provide them)
 - Attach a screenshot of the “supporting documents” page from your MyFile

Conditional letters of acceptance

When successful completion of a prerequisite course or program is required before admission into a program of study, the DLI may issue a conditional letter of acceptance to a foreign national. This letter should be submitted when the applicant applies to enter Canada as a temporary resident.

When the completion of a prerequisite program, such as English as a second language (ESL) or French as a second language (FSL), is a condition for enrolment in a subsequent program, officers issue a study permit for the length of the prerequisite program plus 1 year.

Students who successfully complete their prerequisite program will then need to apply for a new study permit and demonstrate they have completed the admission requirements.

Missions overseas should still take into consideration the bona fides and available funds for the main program, should the prerequisite be passed, before issuing the travel document for the prerequisite study program.

Note: Foreign nationals who have been issued a study permit for a prerequisite program are not eligible to work off campus in Canada until they begin their main program of study.

2 PROOF OF FINANCIAL ABILITY

Do I need to provide proof of paid tuition?

Check your [local visa office instructions](#).

- Even if you are not required to prepay tuition, it can help strengthen your application if you do.
- Paying tuition fully or partially can lend credibility to the fact that you are a genuine student, with genuine intentions to study in Canada.

What documents do I need to show paid tuition?

- You can [make a deposit](#) of any amount, and a payment receipt will be added to your [MyFile](#) in 4-5 working days **from the date the payment is received**.
- Your deposit will be posted to your student account and applied toward your fees when they are due.
- Proof of paid tuition **can include** a receipt from your bank confirming that the payment was submitted to York University.

The financial requirement for study permit applicants is \$20,635.

Financial Stream

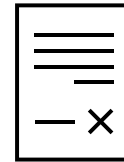
REGULAR STUDY PERMIT



You should be prepared to demonstrate the ability to fund (liquid funds) one full year of cost in Canada including:

- Your first year of tuition fees as indicated on your letter of acceptance
- Travel expenses to get to and from Canada, and
- Minimum cost-of-living (CAD \$20,635)

FMCSP STUDY PERMIT



Proof of **paid** tuition for first year of studies at Glendon- York University



\$20,635 Guaranteed Income Certificate.

Students traveling with their dependants will require additional funds. Please refer to [Group A](#) financial requirements.

Budgeting for your education

- As part of your study permit application, you will need to show that you have sufficient funds to support yourself (and any accompanying family members) while you are in Canada.
- Take time to sit down with your family to discuss your finances.
 - What costs will you have: flights, tuition, housing, food, books, health insurance, entertainment, etc?
 - Where will your funds be coming from?
 - How often will funds be sent to you?
 - What if there is an emergency, inflation or currency conversions are not in your favour?
- Note that while you may be eligible to work while you are in Canada, it is meant to provide you with valuable work experience to boost your resume. You must be able to support yourself without relying on work in Canada.
- While there are some scholarships and bursaries available to international students, these will also not fund your entire education.

Check out a sample for the
Proof of Financial Support



Proof of financial ability

- IRCC wants to see that you have strong proof of financial support. Insufficient proof is one of the most common reasons for refusal.

- Your letter of acceptance will indicate:
 - The cost of tuition for one year
 - Books/personal expenses
 - Residence/meal plans
 - Health care

- You should be prepared to demonstrate the ability to fund (liquid funds) one full year of tuition, return airfare and a **minimum** of \$20,635 for your first year of living expenses (additional if accompanying family members)

- Sources of funds must be **clear, sufficient** and **reliable**.
 - If your funds are being provided by a parent or family member, they must provide proof of *where* the funds are coming from e.g. letter of employment, proof of business ownership, bank statements, etc. Additionally, it is important that your sponsor provides a letter (preferably notarized) explaining how they will support your studies in Canada.
 - **Third party funds** (funds from anyone other than yourself or your parents): not preferred. They will be assessed on a case-by-case basis.

Proof of Financial Ability

Write a brief summary confirming that you meet the eligibility requirement for having sufficient fund

Example: The funds required for me to study and live in Canada are approximately [amount]. This amount is based on an estimated cost of tuition for one year [amount] as indicated in my letter of acceptance and [amount] for living expenses. Below is a list of documents proving that I have sufficient financial funds to cover these costs.

A list of the documents you are providing and a brief description

Example:

- 1. Bank statements from November 2023 – April 2024, of my father, [name] (Balance: CAD \$).....pages 1-10*
- 2. Proof of property ownership for my mother, [name].....pages 11-13*
- 3. Proof of employment for my [spouse/father/mother].....pages 13-16*
- 4. Proof of funding from York University [e.g. graduate student funding/scholarship].....page 17*

What documents can be used as a proof:

- Your/ your parents/sponsor **bank statements** from Canadian or overseas bank with a stamp
- A letter from York that proves you are receiving **scholarship** or award.
- Proof of **employment** for yourself/your parents/sponsor
- Proof of **business ownership**/income for yourself/your parents/sponsor
- Proof of ownership of **properties** for yourself/your parents/sponsor
- Proof of any other type of income, stock, dividend etc. for yourself/your parents/sponsor

3

Study Plan

- › A study plan is like a cover letter (1-2 pages) for your application and helps to establish that your true intention is to seek a permit to study in Canada and not for some other reason. We recommend all students write a study plan for their application.
- › The purpose of your study plan is to demonstrate to IRCC that you a **genuine student** and that you have **sufficient ties to your home country/residence**.
- › Since a study permit is an application for temporary residence, you must satisfy the officer that you will leave Canada once you have completed your studies/at the end of your authorized stay. IRCC has a wide range of decision-making power to decide what will be factored into this analysis.
- › You should be specific, factual and practical in your study plan.
- › Check your [local visa office requirements](#) for any specific instructions regarding the study plan, such as questions you need to answer, a format you must follow or a page/word limit.



Proof of home ties is not required for the FMCSF

Guiding questions for the study plan

GENUINE STUDENT

- › Why do you want to study at York University?
- › Why this step in your education journey is logical/beneficial?
- › Why can't you do it in your home country or neighbouring countries?
- › How your studies will help your employment prospects (provide proof where possible e.g. letter from an employer who will hire you on your return)?

TIES TO HOME COUNTRY/RESIDENCE

- › What aspects of your life bind you to your home country?
- › Why would you want to or need to return home after your stay in Canada?
- › Do you have family, family obligations, social relationships at home?
 - Sworn affidavits can help
- › Do you have an existing business or employment you will return to? Property or assets? Have you paid bonds to your government or scholarship funders to guarantee your return?
 - Provide documentation
- › What is your career potential? Are your skills in high demand?
 - Provide statistics from a reputable source, such as your government or a letter from a potential employer

Check out a sample for the Letter of Explanation



4

Provincial Attestation Letter

Step 1: Accept Your Offer

Step 2: Pay Your Non-Refundable Acceptance Deposit

Pay your deposit within 10 business days of accepting your offer.

Whether or not you need a PAL to apply for a study permit, the \$1,500 non-refundable acceptance deposit is required to maintain your offer.

Step 3: Access Your Attestation Letter in MyFile



PAL is not required for FMCSF

MYFILE

Hi Sai Krishna Srujan Kuriseti,

[Main Page](#)

Admission Letters

[Application Status](#)

Letter

[Provincial Attestation Letter](#)

[Payment Receipt](#)

[Scholarship](#)

[Decision Letter](#)

[Acceptance/VISA letter](#)

[Supporting Documents](#)

School of Continuing Studies - PAL

Step 1: Accept Your Offer

- If you have received an offer letter but have not yet accepted it, we advise you to accept your offer letter

Step 2: Pay Your Non-Refundable Acceptance Deposit

- Paying your deposit allows you to be registered and will ensure that you are issued a PAL, if eligible

Step 3: Access Your Attestation Letter in MyFile

- The PAL will become available in [MyFile](#) within 3-5 business days

following the successful receipt of your deposit and the request form.

- Please be advised that a student number and date of birth are required to log into [MyFile](#)
 - Once logged into [MyFile](#), please navigate to the “Admissions Documents” link on the lefthand sidebar.
 - If there is no link to the PAL then the letter has not yet been processed by the Ministry and is not yet available — please check back within 24-72 hours
- **Contact** regscs@yorku.ca and fill out this [request form](#) if you have any questions about PAL.



Do I need a PAL?

YES, YOU NEED A PAL IF

- › You're currently outside of Canada
- › You are applying for a new study permit
- › You will be studying in one of the following:
 - Undergraduate degree program
 - Diploma or certificate program
 - English language program (YUELI)
 - Dual degree or pathway program

NO, YOU DO NOT NEED A PAL IF

- › You will be studying in a Masters or PhD program
- › You are currently inside Canada and:
 - You are applying for an extension
 - You are studying at another institution (ie high school, university, college) and you have a valid study permit
 - You have or are the dependent of someone with a valid work permit
 - Other category of exemption
 - You are applying under the FMCSP



Visit the Study Permit Application page to see if you need a PAL and for additional info

Provincial Attestation Letter

› If you've already paid a portion or your full acceptance deposit – Great!

- Please pay the full amount if you haven't already
- The Admissions team will see you've paid and begin the PAL process for you

› If you think you may be eligible for domestic fees

- Still pay the \$1500 acceptance deposit – it will be applied to your tuition fees
- Domestic fee eligibility will not be assessed in time to accept your offer
- Check your eligibility: <https://sfs.yorku.ca/fees/academic-tuition-fee-categories>
- Documentation must be provided, ie. copy of a parent's work permit
- **Fall/Winter Session**
 - October 31: deadline for a reassessment of a complete fall/winter session.
 - January 31: deadline for a reassessment of a winter term only.

Summer Session Deadline

- June 30: deadline for a reassessment of a complete summer session.

- **If you've received a scholarship**

- Still pay the \$1500 acceptance deposit – your scholarship fees will be applied to your student account in September before your tuition fees are due

Other mandatory supporting documents

- ❑ Medical exam – if required, it is highly recommended to complete this upfront
- ❑ Valid passport (check the expiry date, try to ensure you have at least 4 years remaining before expiry)
- ❑ Visa photo
- ❑ Biometrics
 - 14 years old and up
 - Not required if completed in the last 10 years
 - Pay the \$85 fee with your application and instructions to complete biometrics will follow
- ❑ Any forms or other documents required by your visa office

What language should my supporting documents be in?

- All documents must be in English or French. If they are translated, you must provide the translation, a certified photocopy of the original and an affidavit from the person who completed the translation.

IRCC Application System



Quick tips

- › Use “?” button to view additional instructions or examples
- › Merge together and upload all additional documents under “client information”
 - Study plan, financial support cover letter, etc.
- › Check your letter of acceptance and passport for information. Make sure to copy exactly.
- › Ensure your forms are complete, accurate and validated. If there isn't enough space on the form, attach an extra sheet. There is no need to print/sign your application if you are applying online.
- › Answer truthfully, especially for the background information questions. Provide explanations for any “yes” answers.
- › Take screenshots: once documents are uploaded, submission page, “successfully submitted” page
- › Be sure to check your spam/junk mail for correspondence from IRCC and regularly check your online account



Step 1: Make sure you have what you need

- › scanner or camera
- › valid [credit](#) or [debit](#) card
- › your documents



Step 2: Create your online account or sign in

Need help? [read the instruction guide](#)



Step 3: Answer the questions and upload your documents

Save copies of everything for your records



Step 4: Submit and pay the fees

Sign in IRCC secure account

We have different accounts for some applications.
You may need a different account to apply, depending on the application you submit.

Check if this is the right account for you

Sign in

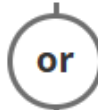


GCKey username and password



Canadian *Interac*® Sign-In Partner

▶ Not sure how to sign in?



Create an account



Register for an account

Need help? [Read the instruction guide](#)

View the applications you submitted

Review, check the status or read messages about your submitted application.

Search: Showing 0 to 0 of 0 entries | Show entries

Application type ↑↓	Application number ↑↓	Applicant name ↑↓	Date submitted ↓	Current status ↑↓	Messages ↑↓	Action
No data available in table						

Did you apply on paper or don't see your online application in your account? [Add \(link\) your application to your account](#) to access it and check your status online.

Continue an application you haven't submitted

Continue working on an application or profile you haven't submitted or delete it from your account.

Search: Showing 0 to 0 of 0 entries | Show entries

Application type ↑↓	Date Created ↓	Days left to submit ↑↓	Date last saved ↑↓	Action
No data available in table				

Start an application

[Apply to come to Canada](#)

Includes applications for visitor visas, work and study permits, Express Entry and International Experience Canada. You will need your personal reference code if you have one.

[Refugees: Apply for temporary health care benefits](#)

Use this application if you are a protected person or refugee claimant who wants to apply for the Interim Federal Health Program.

[Citizenship: Apply for a search or proof of citizenship](#)

Use this application to apply for proof of citizenship (citizenship certificate) or to search citizenship records.

[Students: Transfer schools](#)

For approved study permit holders only. Tell us if

Personal Reference Code

If you have already completed the Come to Canada or the Express Entry wizard, you would have code, based on the answers you provided.

* Please enter your personal reference code to begin your application. *(required)*



Continue

Cancel

I do not have a Personal Reference Code

If you do not have a personal reference code, you may answer a series of questions to find out if Express Entry, and begin an online application.

If you begin your application after you have logged into your account, you will not receive a pe checklist right into your account.

Determine your eligibility and apply online:

Visitor visa, study and/or work permit

Express Entry (EE)

International Experience Canada (IEC)

What would you like to do in Canada? *(required)* ?

Study

How long are you planning to stay in Canada? *(required)*

Temporarily - more than 6 months

TIP: Click on “?” button to view additional document instructions or examples

Have you been accepted to a designated learning institution? *(required)* ?

Yes

Have you visited or lived in any one of the designated countries for 6 consecutive months in the last year? *(required)* ?

Please make a selection

Have you had a medical exam performed by an IRCC authorized panel physician (doctor) within the last 12 months? *(required)* ?

No

What is your marital status? *(required)* ?

Please make a selection

What is your province of destination? If visiting multiple provinces, select the one in which you will be spending most of your time. *(required)* ?

Ontario

Your results

Based on the information you provided, the result(s) below indicate(s) whether you may be eligible to come to Canada.

Students (Study permit)

You may be eligible to come to Canada as a student.

Continue

Provincial Attestation Letter

Find out if you're eligible to apply

Do you meet an exception from submitting a provincial/territorial attestation letter? (required) ?

No

Find out if you're eligible to apply

If you do not meet an exception, have you been issued a provincial/territorial attestation letter from a provincial or territorial authority?
(required) ?

Yes

Find out if you're eligible to apply

Which province or territory is your provincial attestation letter from? ?

Province/Territory (required)

Ontario

Find out if you're eligible to apply

Have you been accepted to a designated learning institution? (required) ?

Yes

Find out if you're eligible to apply

Are you planning to attend a post-secondary designated learning institution? (required) ?

Yes

TIP: Click on “?” button to view additional document instructions or examples

TIP: Click on “?” button to view additional document instructions or examples

Are you an **exchange student?** (required) ?

Please make a selection

Is work an essential component of your studies? (required) ?

Please make a selection

Is "work" required to graduate from your program in Canada? Refer to your letter of acceptance. If it is not indicated there, then please answer 'no' to this question.

Are you a spouse, common-law partner or child of certain skilled worker or of certain full time international student that has or will have status in Canada? (required) ?

Please make a selection

Answer **YES** if your spouse and/or children wish to accompany you to Canada and apply for a permit at the same time

Are you:

- A recipient of a Commonwealth scholarship; or

- A recipient of a full bursary (covering all expenses) from the Canadian International Development Agency (CIDA), including Francophonie scholarships; or

- A participant in a Canadian aid program for developing countries? (required) ?

Please make a selection

You only need to give biometrics once every 10 years. If you are unsure, Use the [Check Status Tool](#)

Do you want to submit an application for a family member? (required) ?

Please make a selection

In the past 10 years, have you given your fingerprints and photo (biometrics) for an application to come to Canada? (required)

Please make a selection

Medical exams

Find out if you're eligible to apply

Have you had a medical exam performed by an IRCC authorized panel physician (doctor) within the last 12 months? (required) ?

Please make a selection

- > **Yes?** Provide proof of your medical exam
- > **No?** You'll be asked the question below

Find out if you're eligible to apply

Have you visited or lived in any one of the designated countries for 6 consecutive months in the last year? (required) ?

Please make a selection

- > A **“designated”** country or territory is one where a medical exam is required
- > In the last year, if you have lived in one of these places for over 6 months, you need a medical. [Find out if you need a medical exam](#)

You need a medical exam if there is a “yes” in the **second** column. Countries are listed alphabetically. Certain overseas locations may also be listed under the country of sovereignty, such as the United Kingdom.

Filter items Showing 1 to 10 of 284 entries | Show entries

Country/Territory	Immigration Medical Exam (IME) required	Medical Office
Afghanistan	YES	New Delhi
Albania	NO	London
Algeria	YES	London
American Samoa	NO	Manila
Andorra, Principality of	NO	London
Angola	YES	London
Antigua and Barbuda	NO	Ottawa
Argentina	NO	Ottawa
Armenia	YES	London
Australia	NO	Manila

Sample document checklist

Application Form(s)

Application Form(s)

Details	Document name	Instructions	Options
Not provided	Application for Study Permit Made Outside of Canada (IMM1294) (required)	?	Upload file

TIP: Click on “?” button to view additional document instructions or examples

Supporting documents

Supporting documents

Details	Document name	Instructions	Options
Not provided	Letter of Acceptance or Letter of Enrollment / Registration (required)	?	Upload file
Not provided	Passport (required)	?	Upload file
Not provided	Provincial Attestation Letter/Territorial Attestation Letter (required)	?	Upload file
Not provided	Proof of Means of Financial Support (required)	?	Upload file
Not provided	Digital photo (required)	?	Upload file
Not provided	Family Information (IMM5645) (required)	?	Upload file
Not provided	Evidence of Work Reqmnt Study: Evidence of Work Requirement in Study (required)	?	Upload file
Not provided	Proof of upfront medical exam (required)	?	Upload file

Include an introductory letter since this section will have many documents and Acceptance/VISA letter

Upload your Passport

Upload the Provincial Attestation letter

Will only appear if you answered « yes » to the question «Is work an essential component of your studies »

Sample document checklist

Optional documents

Optional documents

Details	Document name	Instructions	Options
Not provided	Schedule 1 - Application for a Temporary Resident Visa Made Outside Canada (IMM 5257)	?	Upload file
Not provided	Client Information	?	Upload file

Most students require this form.

Space to upload a cover letter/explanation letter and/or supporting documents

Fees

Fees

Application	Quantity	Price (CAD) per unit	Total (CAD)
Study Permit	1	\$150.00	\$150.00
Biometrics Fee	1	\$85.00	\$85.00

Fees for the application for study permit

The fee shown is an estimate based on the fees in effect on the day that this Personal Reference Code is issued. The actual fees to be paid will be calculated on the date of submission.

Total price (CAD) \$235.00

How do I sign my online application?

- You have to type your name and answer a security question to submit your application. This is your electronic signature. **Do not** print out your application form to sign it.

To sign your online application:

1) Type your name in the boxes.

Your given name and last name must be **exactly** the same as on your application form. If you're under the age of 18, your parent or guardian must sign your form for you.



Signature

I agree that by submitting this application, I am electronically signing the application.

I,

Given Name(s)

Last Name (required)

, solemnly declare that the information I have provided is true and that the documents I am submitting in support of my application are genuine and have not been altered in any way.

2) Answer the security question.

This will be one of the four security questions you created when you registered your [account](#). You must answer exactly as you did when you created them.

IMM FORMS

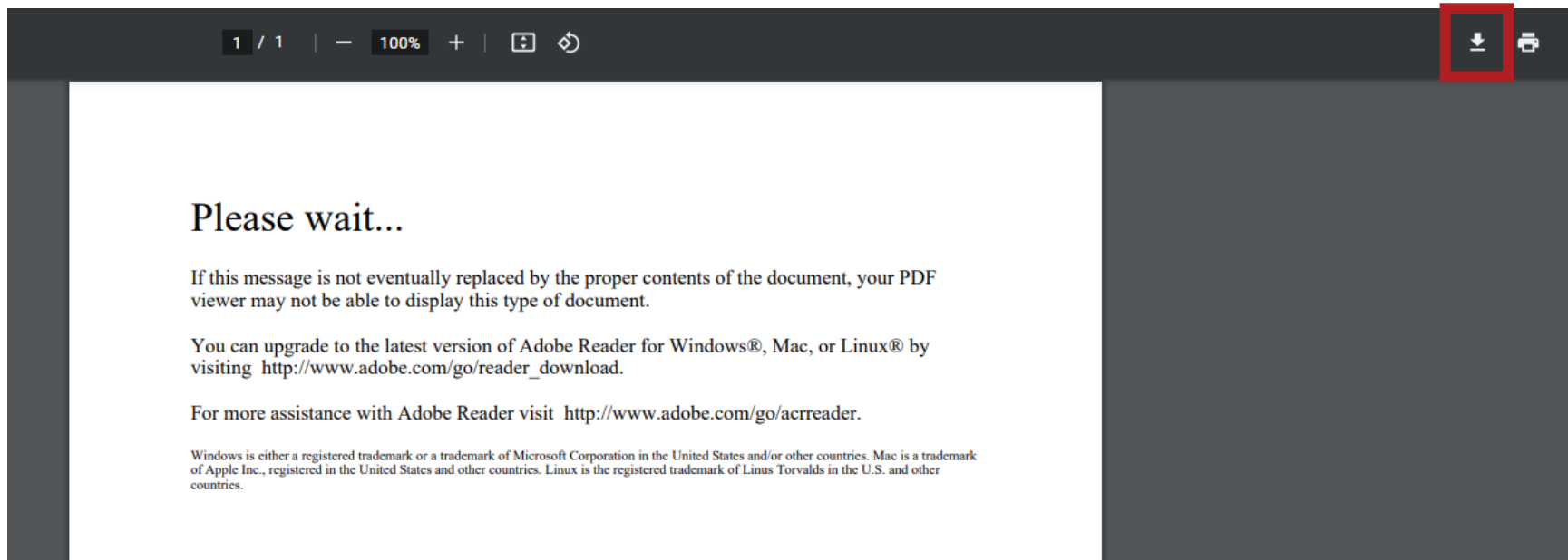


Filling out the IMM 1294

- Download the form to your computer and open it using Adobe Acrobat Reader
- Use the information from your passport and letter of acceptance i.e. exact spelling
- National ID: optional
- Employment history: employment is not mandatory. You must complete at least one line and can fill in your most recent education details instead.
- Refer to the [guide to help you complete the form](#)

Download current form(s)

- Download the applicable form(s) by putting your cursor over the document name. You'll see a note that says, "Open in a new window." This indicates that a form can be downloaded.
- If you see a "Please wait..." message when you're downloading a form:
 - Click on the download arrow at the top right to save the file onto your computer and open it with Adobe Reader
 - If you do not see the arrow, move your cursor to the top of the screen and it will appear.



IMM1294e

See letter of acceptance

DETAILS OF INTENDED STUDY IN CANADA

1 I have been accepted at the following educational institution (Attach the original letter of acceptance).					
*a) Name of School York University		*b) My level of study will be: University - Bachelor's Deg.		*c) My field of study will be: Arts/Humanities/Social Science	
d) Complete address of school in Canada					
*Province ON	*City/Town Toronto	*Address 4700 Keele St, North York, ON M3J 1P3			
2 *a) Designated Learning Institution # (O#) O19361109242		b) My Student ID # is: Enter York Reference #		3 Duration of expected study	*From 2025-09-02 YYYY-MM-DD
					*To 2029-07-31 YYYY-MM-DD
4 The cost of my studies will be:		5 *Funds available for my stay (CAD)	6 *a) My expenses in Canada will be paid by:		b) Other
*Tuition	Room and board	Other			
7 If you have been issued a Provincial Attestation Letter (PAL)/Territorial Attestation Letter (TAL), provide the:		8 If you have been issued a Quebec Acceptance Certificate (CAQ), provide the:			
Document Number		Expiry Date (YYYY-MM-DD)		Certificate Number	
If you are less than 17 years of age, you must fill out the Custodian Declaration (IMM 5646) form.					

See letter of acceptance

Input the information on your Provincial Attestation Letter and its expiration date.

Must **match** the total amount of funds you are showing as proof
•e.g. If you have a combination of \$20,000 in your bank account, \$500 from a scholarship and \$53,000 from your parents, you will indicate \$73,500

IMM1294e

2	a) Have you ever remained beyond the validity of your status, attended school without authorization or worked without authorization in Canada?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes
	b) Have you ever been refused a visa or permit, denied entry or ordered to leave Canada or any other country or territory?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes
	c) Have you previously applied to enter or remain in Canada?	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
	*d) If you answered "yes" to question 2a), 2b) or 2c), please provide details.		
	In January 2018, I came to Canada on a visitor visa, and stayed for 3 weeks.		

You must answer the background questions truthfully and provide an explanation for any "yes" answers.

**COMMON
REFUSAL
REASONS**



Unclear and/or insufficient financial documents

How to explain the source of your fund?

Write a cover letter that includes:

- Your name, date of birth and UCI number (if you have one)
- The title “Proof of Funds and Financial Support”
- A brief summary confirming that you meet the eligibility requirement for having sufficient funds
- *Example: The funds required for me to study and live in Canada are approximately_____. This amount is based on an estimated cost of tuition for one year _____ as indicated in my letter of acceptance and _____for living expenses. Below is a list of documents proving that I have sufficient financial funds to cover these costs.*
 - A list of the documents you are providing and a brief description
- *Example:*
 1. *Bank statements from November 2022 – April 2023, of my father, [name] (Balance: CAD \$)....pages 1-10*
 2. *Proof of property ownership for my mother, [name].....pages 11-13*
 3. *Proof of employment for my [spouse/father/mother]....pages 13-16*
 4. *Proof of funding from York University [e.g. graduate student funding/scholarship]....page 17*

Check your [local visa office instruction](#) guide for specific financial documentation that is required.

Not satisfied you will leave at the end of your stay

How to prove your ties to home country/residence?

- What aspects of your life bind you to your home country?
- Why would you want to or need to return home after your stay in Canada?
- Do you have family, family obligations, social relationships at home? (Sworn affidavits can help)
- Do you have an existing business or employment you will return to? Property or assets? Have you paid bonds to your government or scholarship funders to guarantee your return? (Provide documentation)
- What is your career potential? Are your skills in high demand?

(Provide statistics from a reputable source, such as your government or a letter from a potential employer)

How to prove that you are a genuine student?

- Why do you want to study at York University?
- Why this step in your education journey is logical/beneficial?
- Why can't you do it in your home country or neighbouring countries?
- How your studies will help your employment prospects (provide proof where possible e.g. letter from an employer who will hire you on your return)?

What should I do if I receive a refusal?

How to prove that you are a genuine student?

- Should you receive a refusal, please **connect with an international student advisor**.
- We will need to see your **refusal letter** and **GCMS notes** to provide advice on next steps.
- If you are concerned about a refusal or have had refusals in the past, you may want to hire a legal representative to help you with your application.

CONTACT INFORMATION





What if I have admissions questions?

FOR QUESTIONS RELATED TO:

- Admission requirements
 - Academic upgrade for students who do not meet admission requirements
 - Application deadlines
 - Documentation required
 - Language proficiency requirements
 - Credit transfer
 - Deferral questions
 - Scholarships and bursaries
- Most information is available online.
 - Visit [YorkU Future Students](#)
 - Check [MyFile](#) for updates and documents
 - Can't find the information you are looking for?
 - Email askinternational@yorku.ca



What If I Have Academic Questions

For questions related to:

- Enrolling in courses
- Program and degree requirements
- Degree options: major, minor, certificates
- Peer mentoring and study groups
- Information and referrals to academic and campus services and resources
- Understanding Faculty legislation and policies, the petition process, and academic standing

[Contact your Academic Advisor](#)



Need immigration help?



Bookmark and check the [YI events calendar](#) regularly.



[Visit YI for information and guides to help you.](#)



Check YI immigration resource page for application guides



Email us at iadvisor@yorku.ca

Always include your student number in all communications with York