

Chung-Ang University FACT SHEET

UNIVERSITY INFORMATION

Name of University	Chung-Ang University
Available Colleges for International Exchange Program	Humanities, Social Sciences, Education, Natural Sciences, Biotechnology, Engineering, ICT Engineering, Software, Business & Economics, Art, Sport Sciences, Art & Technology
University Website	https://neweng.cau.ac.kr/index.do (CAU) https://oia.cau.ac.kr/main.php (Office of International Affairs)
Campus Location	Seoul, Anseong (Da Vinci campus)
Campus Map	https://neweng.cau.ac.kr/cms/FR_CON/index.do?MENU_ID=270
Course Syllabus	http://cautis.cau.ac.kr/TIS/websquare/websquare.html?w2xPath=%2FTIS%2Fstd%2Fusk%2FsUskSif005_eng.xml * Please note this is only to be used as a reference. The final official syllabus will be available approximately 1 month before the beginning of lectures.
Partner Universities	Over 650 global partners as of September 2024

ACADEMIC INFORMATION

Academic Calendar	<table border="1"> <tr> <td rowspan="2">Exchange Terms</td> <td>Spring</td> <td>March ~ June (16 weeks)</td> </tr> <tr> <td>Fall</td> <td>September ~ December (16 weeks)</td> </tr> <tr> <td rowspan="2">Course Registration Periods</td> <td>Spring</td> <td>Mid-Late January (1st), Mid-Late February (2nd), The first week of March (3rd)</td> </tr> <tr> <td>Fall</td> <td>Mid-Late July (1st), Mid-Late August (2nd), The first week of September (3rd)</td> </tr> <tr> <td rowspan="2">Arrival/Dormitory Check-in</td> <td>Spring</td> <td>Late February</td> </tr> <tr> <td>Fall</td> <td>Late August</td> </tr> <tr> <td rowspan="2">Mandatory Orientation</td> <td>Spring</td> <td>Late February</td> </tr> <tr> <td>Fall</td> <td>Late August</td> </tr> <tr> <td rowspan="2">Grade Release</td> <td>Spring</td> <td>Late June ~ Early July</td> </tr> <tr> <td>Fall</td> <td>Late December ~ January</td> </tr> <tr> <td rowspan="2">Term Breaks</td> <td>Spring</td> <td>Late June ~ August</td> </tr> <tr> <td>Fall</td> <td>Late December ~ February</td> </tr> </table> <p>* Please note that the calendar is subject to change. All changes will be notified beforehand.</p>	Exchange Terms	Spring	March ~ June (16 weeks)	Fall	September ~ December (16 weeks)	Course Registration Periods	Spring	Mid-Late January (1 st), Mid-Late February (2 nd), The first week of March (3 rd)	Fall	Mid-Late July (1 st), Mid-Late August (2 nd), The first week of September (3 rd)	Arrival/Dormitory Check-in	Spring	Late February	Fall	Late August	Mandatory Orientation	Spring	Late February	Fall	Late August	Grade Release	Spring	Late June ~ Early July	Fall	Late December ~ January	Term Breaks	Spring	Late June ~ August	Fall	Late December ~ February
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College/School Restrictions	<p>The following colleges and schools are restricted to degree-seeking students and therefore are not available for international exchange students.</p> <ul style="list-style-type: none"> - School of Medicine - School of Pharmacy - School of Nursing - School of Law - Graduate School * All Graduate School Programs are not available except GSIS (Graduate School of International Studies) and Global MBA. Graduate level students CANNOT take Bachelor level courses. 																														
Language of Instruction	English or Korean (Some courses available in Chinese, French, Japanese, German, etc.)																														
Credit and Grading System	<table border="1"> <thead> <tr> <th></th> <th>A+</th> <th>A</th> <th>B+</th> <th>B</th> <th>C+</th> <th>C</th> <th>D+</th> <th>D</th> <th>F</th> </tr> </thead> <tbody> <tr> <td>Percent (%)</td> <td>100-95</td> <td>94-90</td> <td>89-85</td> <td>84-80</td> <td>79-75</td> <td>74-70</td> <td>69-65</td> <td>64-60</td> <td>Failure</td> </tr> <tr> <td>GPA (/4.5)</td> <td>4.5</td> <td>4.0</td> <td>3.5</td> <td>3.0</td> <td>2.5</td> <td>2.0</td> <td>1.5</td> <td>1.0</td> <td>0</td> </tr> </tbody> </table>		A+	A	B+	B	C+	C	D+	D	F	Percent (%)	100-95	94-90	89-85	84-80	79-75	74-70	69-65	64-60	Failure	GPA (/4.5)	4.5	4.0	3.5	3.0	2.5	2.0	1.5	1.0	0
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NOMINATION AND APPLICATION PROCESS

Nomination and Application Deadlines	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">Semester</th> <th style="width: 33%;">Nomination Deadline</th> <th style="width: 33%;">Online Application Deadline</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">2025 Spring (2025 Mar ~ Jun)</td> <td style="text-align: center;">October 14th, 2024</td> <td style="text-align: center;">October 14th – November 15th, 2024</td> </tr> <tr> <td style="text-align: center;">2025 Fall (2025 Sept ~ Dec)</td> <td style="text-align: center;">March 2025 (TBD)</td> <td style="text-align: center;">April 2025 (TBD)</td> </tr> </tbody> </table>	Semester	Nomination Deadline	Online Application Deadline	2025 Spring (2025 Mar ~ Jun)	October 14 th , 2024	October 14 th – November 15 th , 2024	2025 Fall (2025 Sept ~ Dec)	March 2025 (TBD)	April 2025 (TBD)								
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Before Application	<p>The formal nomination sheet that the partner university (office in charge of International Exchange) receives from Chung-Ang University must be filled out and sent back by email to the Office of International Affairs (OIA) at Chung-Ang University until the nomination deadline. In other words, students must first be nominated by the office in charge of International Exchange at their home universities in order to apply for CAU's exchange program.</p>																	
Application Procedures	<p style="text-align: center;">1. Be nominated by home university's International Exchange Office</p> <p>Nominations from partners should be sent to inbound@cau.ac.kr using the CAU nomination form.</p> <p style="text-align: center;">2. Submit Online Application</p> <p>The nominated student approved by CAU and the partner university should fill out and submit an online application at: https://mportal.cau.ac.kr/std/uhs/sUhsExs002/index.do</p> <p>* Please note that the above online application web page will only be available during the Online Application period.</p> <p>* The online application system has been designed for Google Chrome, although it should be compatible with other browsers. If your student has trouble completing the online application using Chrome, we recommend trying with a different browser such as Microsoft Edge.</p> <p>* Required Additional Documents for our Online Application System (All documents should be written in English. Please scan the documents and upload the files onto the online application system. Please double-check that the scanned file is legible.)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 5%; text-align: center; vertical-align: top;">1)</td> <td style="width: 20%; text-align: center; vertical-align: top;">Original Copy of Official Academic Transcript from Home University</td> <td style="width: 25%; text-align: center; vertical-align: top;"> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">Chinese Nationalities (Universities in Mainland China ONLY)</td> <td style="width: 50%;">Please ask your home university's International Office to send the original CHSI transcript (or CHSI Online Verification Report of Student Record with official transcript) or Apostilled original transcript via courier to CAU. * Online CHSI document acceptable</td> </tr> <tr> <td style="text-align: center;">Non-OECD Nationalities</td> <td>Please ask your home university's International Office to send the original copy certified with Apostille or Consul via courier to CAU.</td> </tr> </table> <p>* IMPORTANT: Even if the student is studying at OECD countries, if the student's nationality is from Non-OECD, MUST submit the original transcript with one of the above certifications. ** For Chinese students from universities in mainland China, CHSI or Apostille verification is required. *** Chinese students studying outside of Mainland China should send an authenticated original official transcript (Apostille or Consul verification)</p> </td> </tr> <tr> <td style="text-align: center;">2)</td> <td style="text-align: center; vertical-align: top;">Valid Copy of Passport</td> <td>All information, including personal information and the code on your passport, should be shown on the scanned page. 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		<p>** IMPORTANT: Official document provided by the bank. Other documents such as <u>screenshot</u> of the bank account are <u>not allowed</u>. We recommend that your financial statement clearly states the USD equivalent of your bank balance.</p> <p>a. Financial statement issued within 30 days from the date of application. b. For exchange/fee-paying students, more than 12,000 USD in balance for one year / 6,000 USD in balance for one semester) * The required amount is subject to change according to the actual living cost every year. * If your home university pays for your tuition fee to CAU, then you only need to submit your financial statement based on the exchange students' standards. * If the financial statement is not under your name, you must attach a <u>letter from the bank account holder</u>. Please make sure the letter includes the name, relationship with the student, states that he/she will be financially responsible for the student's expense during the study period here at CAU, and the signature of the holder.</p> <p>***ONLY for students from China*** Based on the Chinese financial statement (or bank balance certificate), it is <u>recognized as a valid certificate only when all of the following requirements are met.</u></p> <p>1) The original must be issued within 30 days from the date of application 2) The validity period of the deposit balance certificate (deposit freezing period) must be at least 30 days or more.</p>
	4) Digital Passport-size Photo (Image File)	With the following specifications (upload through online application) a. Size: 3.5cm x 4.5cm b. Coloured photograph of face, front view, on white background, taken within the past six months * This will be used for the student ID card
3. Receive a Certificate of Admission and Business Registration certificate from CAU		
4. Use the documents that you received to obtain a D-2 visa		
Acceptance and Visa Procedures	After being accepted by CAU, students are responsible for obtaining their visas. Students must contact and visit the Korean embassy/consulate/visa centre in their home countries to apply for a valid student visa. Please keep in mind that students will need to prepare the necessary documents – visa application form, passport, etc. – for themselves beforehand. * Students from the following 26 countries may be requested to prepare additional documents regarding their financial situation: Bangladesh, Cameroon, China, Egypt, Ethiopia, Ghana, Guinea, Kazakhstan, Kyrgyzstan, India, Indonesia, Iran, Mali, Mongolia, Myanmar, Nepal, Nigeria, Pakistan, Peru, Philippines, Sri Lanka, Thailand, Ukraine, Uganda, Uzbekistan, Vietnam	
About Student Visa (D-2)	1. All students should arrive in Korea with a valid Student Visa (D-2). Students must obtain their Student Visa (D-2) at least a week before the semester begins. Without a proper Student Visa (D-2), students cannot study at CAU. 2. Please do not use your Student Visa (D-2) to travel to Korea before the semester starts and go back to your home country (or to a third country), since the Student Visa (D-2) is for single-entry . If you want to come earlier and travel with your Student Visa (D-2), you cannot leave Korea until you create your RC (Registration Card) . If you do leave before you receive the Registration number, your student visa will automatically be terminated and you will have to re-do the student visa process again, from receiving the new Certificate of Admission. 3. You should come to CAU using a Student Visa, not a Tourist Visa. You cannot change the Tourist Visa to a Student Visa (D-2) in Korea. 4. After arrival, students must create an RC (Registration Card). The RC is mandatory for all exchange students, and it acts as a legal permit, which allows students to live in Korea for their entire study period, as well as exit and enter the country freely. Students wishing to leave the country after arrival must book their RC appointment at the Immigration Office in advance of leaving the country so that they can gain re-entry permission. CAU offers an option to apply for the RC as a group so the students do not have to make an appointment and visit Immigration. It takes about 7-10 weeks to receive the RC.	

	<p>5. Students should leave Korea within 30 days of the semester-end date, regardless of the expiration date of RC.</p> <p>* The RC may be valid for 1 or 2 months after the semester ends, however, since the OIA terminates the Student Visa (D-2) on the last day of each semester, those students who are not proceeding to the second exchange semester SHOULD depart within 30 days from the last day of the semester.</p>						
Arrival Date	<p>Students should arrive at least a day before the orientation. Usually, the orientation is held a day before the semester begins. The exact orientation schedule will be announced to students via email.</p> <p>Students living on campus should arrive between the dormitory check in period. It is usually 2 to 3 days before the semester begins. The dormitory check in period will be announced later to accepted students via email. Any student arriving earlier than the official move-in date of the dormitory should find their own accommodation until they can move-in.</p>						
Dormitory Application	<table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td style="background-color: #cccccc;">Application Period</td> <td style="background-color: #cccccc;">Spring</td> <td>December 2024 (TBD)</td> </tr> <tr> <td></td> <td style="background-color: #cccccc;">Fall</td> <td>June 2025 (TBD)</td> </tr> </table> <p style="text-align: center;"><i>*The dates are subject to change</i></p> <p>All students who wish to live in the dormitory should apply through the online application page. A link for the dormitory application will be sent to all students when the dates are fixed.</p> <p>It is on a first-come, first-served basis. Make sure that you do not miss the application period and time since the dormitory availability is very limited and competitive.</p> <p>If a student wants to cancel the application for the dormitory, they need to give notice at least three weeks before the beginning of the semester by emailing inbound@cau.ac.kr. If a student cancels their dormitory application after this period, they may still need to pay the dormitory fee (depending on the dormitory's refund policy).</p> <p>A TB (tuberculosis) Test result in English, taken after the June 1st, 2024 before a student's move-in date to the dormitory is also required (may change). The test should include your name, hospital/clinic name, date of the test, and test results in English (if this is not possible, an English translation should be provided). The test can be conducted in the form of a skin test, blood test, or X-ray. Please bring the original test result to your dormitory move-in.</p>	Application Period	Spring	December 2024 (TBD)		Fall	June 2025 (TBD)
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Off-Campus Housing	<p>If a student wishes to live off-campus, they are required to find and obtain accommodation themselves before coming to Korea. It is the sole responsibility of the student to communicate with the landlord. For your reference, we provide some off-campus housing information below:</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="background-color: #cccccc;">Company Name</th> <th style="background-color: #cccccc;">Link</th> </tr> </thead> <tbody> <tr> <td>Ziptoss (집토스)</td> <td>https://ziptoss.com (Korean) https://ziptoss.com/en (English) https://ziptoss.com/zh (Chinese)</td> </tr> <tr> <td>Nestpick (네스트픽)</td> <td>https://www.nestpick.com/seoul/ (English)</td> </tr> </tbody> </table> <p><i>* CAU is not affiliated with the above companies, and we do not guarantee anything about those residences.</i></p>	Company Name	Link	Ziptoss (집토스)	https://ziptoss.com (Korean) https://ziptoss.com/en (English) https://ziptoss.com/zh (Chinese)	Nestpick (네스트픽)	https://www.nestpick.com/seoul/ (English)
Company Name	Link						
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Nestpick (네스트픽)	https://www.nestpick.com/seoul/ (English)						
Tuition and Dormitory Payment	<p>Fee-paying students must pay the tuition in full to CAU by the given tuition payment period. The dormitory fee must be paid in full during the announced dorm payment period for exchange students. The exact period will be released at a later date and students will be informed by email. Students should contact their home bank and make arrangements in advance for transfers or withdraw the necessary amount needed to complete their payment on time. Late payments are unacceptable. Also, the dorm office will not accept the overseas payment so please make sure the student can withdraw enough amount to pay for the dorm. Only domestic transaction is acceptable for the dorm fee and OIA will give information on how to make a domestic transaction together with the payment period via email.</p>						
Course Registration Restrictions	<p>Students may take courses from different departments and colleges with certain restrictions. The following are the restrictions students should be aware of regarding course enrollment:</p> <ol style="list-style-type: none"> 1. During the first course registration period, all other majors CANNOT enroll in business courses and art courses. Business majors can enroll in any courses from all majors, except art courses. This is due to the high competition in the business department. 2. Only art majors can enroll in art courses during all three course registration periods. 3. Exchange students who would like to take courses in the School of Architecture and Building Science (College of Engineering): 1) Should be majoring in a similar major in their home universities 2) Should have taken the prerequisite courses if required by CAU 3) Their home university has to be accredited for Architecture / Architectural Engineering. <p>* If you enroll in courses incorrectly, you will be notified by email before the semester starts.</p>						

National Health Insurance Service

According to a change in national policy, all international students are subject to a mandatory subscription to the National Health Insurance Service (NHIS), which is operated by the Korean government. This means that students will be automatically subscribed to the NHIS, even if they do not apply. The NHIS will be active once your registration number is issued. Also, a bill will be sent to each student's Korean address after their Registration Card is made. This address would be the one they put when applying for their Registration Card.

Students with NHIS will have the same benefits as Korean citizens, including dental and oriental medical treatment, health checkups, etc. There will be restrictions on health insurance benefits, visa extensions, etc., if the fee is unpaid. In other words, students will not be able to extend their study period at CAU.

Since the fee is relatively high (approximately 70 USD per month), students can choose to obtain other private insurance plans in their home country before coming to Korea. However, this would mean they would be deliberately choosing to ignore Korea's national policy, and they will face the disadvantages mentioned above.

For all inquiries, students should visit the NHIS website, or contact the NHIS Customer Service (1577-1000, dial 7 for information in foreign languages) or NHIS Foreign Language Consultation (033-811-2000) after arriving in Korea.

*** All exchange/visiting students are responsible for National Health Insurance Service payment for themselves. The OIA will not financially support any student in case of accidents or injuries.**

Chung-Ang University USEFUL Information

Contact person	* Staff at Office of International Affairs, Chung-Ang University		
	Prof.	Suhan Woo	Dean of International Affairs
	Mr.	Seung-Il Yang	Director
	Mr.	Ainsworth Lee	Coordinator, Outbound & Inbound Program / MOU & Partnerships
	Mr.	Sunho Lee	Coordinator, Short-term Program
	Ms.	Seo-hee Choi	Coordinator, Outbound Exchange Program / MOU & Partnership
	Ms.	Yerie Kim	Coordinator, Inbound Exchange Program / MOU & Partnership
	Ms.	Seulbi Oh	Assistant Coordinator, Inbound Exchange Program
	Ms.	Eunbi Choi	Assistant Coordinator, Outbound Exchange Program
	Ms.	Sujin Jung	Assistant Coordinator for International Students Program (Da Vinci Campus)
Mr.	Sangha Bahn	Student Advisor, Inbound Exchange Program	
Address: Office of International Affairs (Bldg. #310, Room #210), CHUNG-ANG UNIVERSITY, 84 Heukseok-ro, Dongjak-gu, Seoul, Republic of Korea (Postal Code: 06974)			
Phone: +82-2-820-6572/6530/6570			
Fax: +82-2-813-8069			
Email: inbound@cau.ac.kr (Inbound Exchange Student Matters)			
outbound@cau.ac.kr (Outbound Exchange Student Matters)			
international@cau.ac.kr (Partnership, protocol, and general matters)			
Number of Exchange Student(s) to CAU	Approximately 500 per semester		
Colleges available for International exchange students	<p>We accept exchange student(s) at the undergraduate level, and to GSIS (Graduate School of International Studies) & MBA for the graduate level.</p> <p>GSIS is only available to graduate level exchange students studying the following subjects at their home university; <u>business, economics or international relations.</u></p> <p>MBA is only available to graduate level exchange students studying the following subjects at their home university; <u>business administration, economics.</u></p> <p><u>Graduate students are NOT allowed to take other Graduate School courses nor undergraduate level courses.</u></p>		
Duration of exchange	One 'OR' two semesters		

G.P.A. Requirements	Minimum 2.0/4.5 for the whole semester - G.P.A. Conversion Table												
	<table border="1"> <tr> <td>Scale</td> <td>10</td> <td>4.5</td> <td>4.3</td> <td>4.0</td> <td>100 (percentage)</td> </tr> <tr> <td>Minimum score</td> <td>4.4</td> <td>2.0</td> <td>1.8</td> <td>1.5</td> <td>75</td> </tr> </table>	Scale	10	4.5	4.3	4.0	100 (percentage)	Minimum score	4.4	2.0	1.8	1.5	75
	Scale	10	4.5	4.3	4.0	100 (percentage)							
Minimum score	4.4	2.0	1.8	1.5	75								
* The table follows the commonly-used G.P.A. conversion standard. However, CAU does not have strict G.P.A. requirements. Students nominated by their home universities will be deemed qualified.													
Language Requirements	None required. However, a good knowledge of English or Korean is recommended, especially for graduate level students – must be able to take university level courses in either English or Korean. Suggested level for graduate exchange students: Equivalent to TOEFL (IBT 80 PBT 550 CBT 210), IELTS 5.5, TEPS 550.												
Length of One Class	50 minutes or 75 minutes 50 min × 3 classes per week or 75 min × 2 classes per week for three (3) credit courses 50 min × 2 classes per week for two (2) credit courses												
Minimum and Maximum Credits	Minimum and Maximum credits may vary for each student within the following limits: - 3-19 credits per semester (Undergraduate) All Exchange students can register for courses within their maximum and minimum limits, but should first consult and gain permission on the required course load from their home university's coordinator. - Global MBA: 3 – 12 credits per semester - GSIS: 3 – 15 credits per semester Graduate level students are NOT ALLOWED to take any undergraduate-level courses. * Students should confirm the minimum course load they are required to take <u>with their home university</u> . ※ Please note it is with the home university's decision on the conversion ratio of CAU credits to ECTS.												
Intensive Korean Courses (Fee-paying program)	Seoul Campus: 16 Korean courses of 3 different levels are available. Da Vinci Campus: 2 Korean courses of 1 level is available. Both campuses provide an ideal setting for those who want to study Korean language and culture together with other academic courses. Courses are divided into 2 time slots (9:00 ~ 13:00 and 13:00~17:00). The time slot will be decided according to the level of the student. International exchange students can take these courses for a 25% discounted fee. Since it is not a regular course, it does not bear academic credits. * Students should contact CAU's Institute of Language Education for details.												
Estimated Cost of Living Per Semester	Housing (Dorm) \$1,300 Meals \$700 Transportation \$600 Books and Supplies \$200 Personal Expenses \$1,500 Total \$4,300												
CAU Global Ambassador	The Office of International Affairs organizes a 'GLAM' buddy program (staffed by Korean student volunteers) to help international students adjust to life in Korea.												
Scholarship	Potential candidates for student scholars or internships will be contacted via email. * Recipients of the scholarship may be requested to proactively participate in particular activities or online classes of the exchange program.												
Dormitory Fee	- Seoul Campus: \$1,300 USD for one semester (estimated rate) - Da Vinci Campus: \$850 USD for one semester (estimated rate)												
Date of Issue for Academic Transcript	For Spring semester students, their transcripts will arrive at their home university in late July ~ August. For Fall semester students, their transcripts will arrive at their home university in late January ~ February.												

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