

Find resources and services available on York University campuses to support you to achieve academic success.



## >>>> Glossary of Terms

**Campus**: Keele, Glendon, and Markham Compilation of common terms used in academic settings.

This is a helpful resource if you are unfamiliar with terms commonly used in university and need a guide to navigate terminology.

**Link:** <a href="https://registrar.yorku.ca/program/glossary">https://registrar.yorku.ca/program/glossary</a>

# Course Enrolment \* Module

Campus: Keele, Glendon, Markham

Use this resource to enrol in courses for the academic year. You can visualize your timetable and it allows you to plan your time ahead of each academic term.

<u>Link: https://registrar.yorku.ca/enrol/guide</u>





# **Learning Skill Services**

Campus: Keele and Markham

Learning Skill Services is dedicated to providing tools for you to achieve your academic goals. They do so by offering a variety of workshops and online tools that touch topics like studying, public speaking, note-taking, etc.

**Link**: <a href="https://www.yorku.ca/scld/learning-skills/">https://www.yorku.ca/scld/learning-skills/</a>





## >>>> Writing Centre

Campus: Keele and Markham

The Writing Centre assists with anything from essay prompt understanding, thesis statement drafting, and looking over essays. They are here to help you with anything writing related.

**Keele Campus**: https://www.yorku.ca/laps/writing-centre/

**Glendon Campus**: https://www.yorku.ca/glendon/supports-and-services/welcome-to-the-glendon-writing-centre/

## SPARK \*

Campus: Keele, Glendon, and Markham Student Paper and Academic Research Kit (SPARK) offers 8-10 minutes long of interactive modules to improve research, writing, and learning skills.

**Link:** <a href="https://spark.library.yorku.ca/">https://spark.library.yorku.ca/</a>





# English as a Second Language Open Learning Centre (ESL OLC)

Campus: Keele

ESL OLC is a safe space focused with helping you to improve your English skills. The Centre pairs you with a graduate student where you are able to practice your English in both verbal and written formats.

**Link**: <a href="https://www.yorku.ca/laps/eslolc/">https://www.yorku.ca/laps/eslolc/</a>





>>> P.A.S.S.

Campus: Keele

PASS assist free group study sessions for academic success in challenging courses. It is focused on application of useful learning strategies and opportunities to develop problemsolving skills.

Refer to affiliated college for availability of the service.

**LA&PS**: https://www.yorku.ca/laps/support/pass-program/

Calumet and Stong Colleges: https://www.yorku.ca/colleges/ccsc/peer-assisted-study-sessions-p-a-s-s/Bethune College: https://www.yorku.ca/colleges/bethune/help/pass/

SNACK \*

Campus: Keele

Student Numeracy Assistance Centre at Keele is a service that provides peer tutoring for math adjacent courses. The tool is designed to promote active and independent learning.

**Link:** <a href="https://www.yorku.ca/laps/snack/">https://www.yorku.ca/laps/snack/</a>





## 🔄 York International

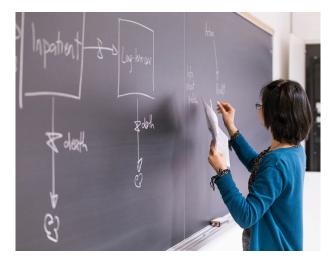
Campus: Keele, Markham

York International assists all international students, as well as domestic and international students who wish to study or work abroad.

Services such as immigration advising, SIN clinics, student success workshops, student engagement events, and orientation are offered.

**Link**: <a href="https://yorkinternational.yorku.ca/">https://yorkinternational.yorku.ca/</a>





#### >>> York GPA Calculator

Campus: Keele, Glendon, Markham

Calculate sessional and cumulative Grade Point Average (GPA) manually or through a calculator. The website also offers a 'Target GPA Mode' that enables calculations of future grades to obtain a desired GPA.

**Link**: <a href="https://students.yorku.ca/york-gpa-calculator">https://students.yorku.ca/york-gpa-calculator</a>

### Office Hours \*

Campus: Keele, Glendon, Markham
Office Hours are held by course instructors and
teaching assistants. These are allocated time to
discuss coursework (e.g., questions regarding an
assignment, clarification of a concept mentioned
in lecture) or have an opportunity to connect with

Refer to course syllabus

professors.





## Peer Tutoring

Campus: Keele

Peer Tutoring is a free service offered by students across faculties within York University.

Tutors are hired when they have performed well in a course (obtained a grade of A or A+) and hold weekly drop-in sessions.

Refer to respective student organizations and colleges for availability of services.







# Academic Advising

Campus: Keele, Glendon, Markham

Academic Advising assists you in academic-related information, guidance, and support to help new and continuing students to achieve their academic goals. They also help you with issues such as changing programs, fulfilling degree requirements, and other services.

#### **Keele Campus**

https://students.yorku.ca/advising/ academic

#### **Glendon Campus**

https://www.yorku.ca/glendon/ supports-and-services/academic- markham/markham-academicservices/

#### **Markham Campus**

https://www.yorku.ca/ advising/





#### >>>> York University Libraries

Campus: Keele, Glendon, Markham

YorkU libraries is the academic library system for the York community. You will have access to collections, research guides, scientific journals, and many more. Students can book rooms in the libraries or use the collection to explore various academic resources.

#### **Keele Campus**

#### **Glendon Campus**

#### **Markham Campus**

https://www.library.yorku.ca/web/ https://www.library.yorku.ca/web/frost/ https://www.yorku.ca/markham/

markham-academic-advising/



# **Email Template to Professors**

# **Key Considerations**

- Establish a professional tone
- Write a clear subject line: Course number and section
- Provide identifiable markers: Your name and student number
- Include proper email greetings and closing salutations. Do NOT use "Hey", "Mr.", "Prof", but instead use "Dr.", "Professor"
- Be concise!
- Check available resources before sending the email Are your questions easily answered from the syllabus
- Proofread your email! Emails are professional indicators of your work



## Template 1

Dear Professor Brown,

My name is Ayesha, my student number is [9-digit Student Number]. I am in your CHEM1000 class Section M.

You mentioned about reaction rates in class today but I was not able to understand what variable "k" stands for. I was wondering if you could clarify this concept per email or if it would be possible to arrange a meeting with you to discuss this.

Thank you for your time.

Sincerely, Ayesha

# **Template 2**

Dear Dr. Smith,

I am a student from your PSYC 2040 Section L course. I faced some difficulties with developing my arguments for my research paper, and I would appreciate it if I could discuss some of my concerns with you during your office hours.

Please let me know if you are available to meet this week.

Thank you for your time, I look forward to your response.

Best Regards, Priya