**[Date]**

**ELECTRONIC SUBMISSION VIA IRCC Online Portal**

**EXAMPLE:**

Heidi Pops, DOB: January 15, 2005

York University, DLI O19361109242

Business Economics, Faculty of Liberal Arts and Professional Studies

**RE: Proof of Funds and Financial Support, as per Section 220 (a) – (c) of the *Immigration and Refuge*e *Protection Regulations.***

Dear Visa Officer,

My name is [First Name Last Name] and I am a citizen of [country/region of citizenship]. I have been accepted into the [Program Name] program at York University for the upcoming academic year. Pursuing this academic opportunity is a significant step towards achieving my educational and career goals.

I am writing this letter to confirm that I have sufficient financial resources to support my tuition fees [insert estimated amount of tuition fees for one year], in addition to funds required [name amount, the minimum is $20,635.00] for my living expenses as required by Immigration, Refugees and Citizenship Canada.

***Note 1:*** *If you have any dependents coming with you (spouse or children), your minimum financial requirement for living expenses will be higher. Please review the information under “*[*Minimum funds needed to support yourself and family members who come with you*](https://www.canada.ca/en/immigration-refugees-citizenship/services/study-canada/study-permit/get-documents.html#doc3)*” and incorporate the amount applicable to you into the paragraph above.*

***Note 2:*** *If you have paid any amount of your tuition, you should mention that clearly in the introduction. Example: Please note that I have paid the full cost of my tuition, and the payment receipt is included.*

Below is a summary of my financial resources and supporting documentation.

The total funds required for me to study and live in Canada are approximately [total amount of your estimated tuition fee for one year + minimum of $20,635 for living expenses + additional funds for any dependents if applicable].

In accordance with the requirements set forth by the Immigration, Refugees and Citizenship Canada (IRCC), I am providing evidence of my financial capability to cover the expenses associated with my studies and living expenses in Canada. Below is a breakdown of my financial resources and support:

|  |  |  |
| --- | --- | --- |
| **Financial Source/Description** | **Amount available for my education (local currency).** | **Amount available for my education (CAD)** |
| Father’s [father’s name on statement] bank account statement Bank NameTotal amount XXX [in local currency] Date of statement | 00,000.00 | $00,000.00 |
| York U Receipt OR Transaction record from local bank | 00,000.00 | $00,000.00 |
| Proof of employment for my spouse/father/mother | 00,000.00 | $00,000.00 |
| **Total Available Funds** |  |  |

***Note 3:*** *IRCC* [*provides examples of documents*](https://www.canada.ca/en/immigration-refugees-citizenship/services/study-canada/study-permit/get-documents.html#doc3) *you can include with your application. You are not required to include all documents listed and note that each application will look different based on the applicant’s circumstances. However, each applicant is expected to demonstrate availability of the minimum funds explained above.*

Confirm that you have attached supporting documents that prove the amount and source of your funds.

Thank you for your consideration of my application.

Sincerely,

[FULL NAME]

***Note 4:*** *Ensure you delete all disclaimers, notes, and make all appropriate changes highlighted in this document.*