[Date]

VIA IRCC Online Portal

Re: Application for Canadian Study Permit

[LAST NAME, FIRST NAME]  
 [Date of Birth]

Dear Visa Officer,

Please accept the enclosed application for a study permit. I am writing this letter to provide an overview of my request and additional information that may be helpful to you in assessing my eligibility for a study permit.

**Request for Study Permit**

I have been accepted to the [program name] at the [name of faculty], York University in Toronto, Ontario. [Include details relevant details: start date, program length, etc]. I am requesting a study permit in order to undertake my studies at York University starting in MONTH AND YEAR.

-Address purpose of study in Canada e.g. Why do you want to study at York University specifically, and be sure to tie any compelling factors about attending York (e.g. being a top research university) with how that directly benefits you and your future educational/career prospects in your home country. Why are you choosing not to continue studies in your home country or a neighboring country? How does the program of study at York University complement or build on your existing education? Be specific about any research that you did about other universities in your home country or elsewhere and explain the reasons why you

settled on York University – again tie it specifically into how pursuing studies in Canada will benefit you specifically upon return to your home country. If you are a graduate student, it is recommended that you address the connection between your undergraduate and graduate studies and how it will improve your job prospects in your home country. If you are choosing a program/area of study that is different from your undergraduate studies, explain why and how it will benefit you and your career.

**Financial Resources**

Confirm that you have sufficient financial resources to cover at least one year of tuition (name the amount) and living expenses (name the amount, min $20, 635) to support yourself ([extra for dependents](https://www.canada.ca/en/immigration-refugees-citizenship/services/study-canada/study-permit/get-documents.html#doc3)) in Canada.

Confirm that you have attached supporting documents that prove the amount and source of your funds. It is recommended to include a separate cover letter to accompany your financial support documents. Please see the study permit presentation slides (presented 21 August 2024) for suggestions on content for that letter.

**Ties to Country of Residence / Citizenship**

The visa officer must be satisfied that you will be a genuine temporary resident, and this is often assessed based on your ties to your country of residence as well as any previous international travel. Ties might include family, employment (or employment opportunities), property (home, land, other assets), financial, etc. Please see the study permit presentation slides (presented 21 August 2024) for further suggestions on points to address here.

If you are applying from a country other than your country of nationality, you must acknowledge and provide proof of your current immigration status there. It is recommended that you show proof of ties to both your home country and country of residence. If your plan is to return to your country of residence, then it is recommended that you explain here how that will be possible after being away for several years – is your temporary residence in that country guaranteed for some time? Is there a job or family you will return to that guarantees you will be permitted to return there?

**Additional information**

It is recommended that you acknowledge that you understand your responsibilities as a study permit holder in Canada. Confirm that you understand you must leave at the end of your authorized stay. Make mention of any travel history here if you have it and confirm if you have complied with the immigration laws of that country during those visits.

Thank you for your consideration of my application.

Sincerely,

[FULL NAME]