Building Your Timetable
With the Faculty of AMPD

MONIQUE ZENI & CASS CABRAL PUCCI
OFFICE OF ADVISING AND INTEGRATED STUDENT SERVICES

school of the arts, media performance & design
Welcome to AMPD!
- AMPD Programs
- Staying on track
- Enrolling in courses
- Required courses
- Important items
- Questions?
Welcome to AMPD!

The Office of Advising and Integrated Student Services

▷ Academic Advising
▷ Degree requirements
▷ Staying on track

Contact us

▷ Email: joinampd@yorku.ca
▷ Visit in-person at 322 Goldfarb Centre for Fine Arts Building
▷ Stay connected with us:
  ▷ TikTok: @winterscollege
  ▷ Instagram: @winterscollege
AMPD Programs – Winter 2024

➤ Cinema and Media Arts (BFA, BA)
➤ Digital Media
➤ Integrative Arts
➤ Music
➤ Visual Art & Art History (BFA, BA)
Accepted your offer... What's next?

**MYFILE**
- Log in to [MyFile](#) to accept your offer, upload documents, review your decision.
- Check to see if you have any outstanding admissions requirements.

**PASSPORT YORK**
- Creating a Passport York account to unlock certain tools and features of being a York student.
- Visit [Passport York](#) website to create a login
  - Using your student number as username and date of birth as password (YYYYMMDD).

**START SAVING YOUR WEBPAGES!**
- You may want to 'bookmark' or 'favorite' certain webpages so you can easily refer to them in the future!
Your Enrolment Appointment

When you accept your offer, an enrolment appointment is scheduled for you.

The 'appointment' is not a meeting – but instead, a date and time where you can access your enrolment resources.

You will receive an enrolment package via email - including instructions on how to enrol, required courses, and helpful material.
Enrolling in your required courses

**MY ONLINE SERVICES**
Accessing all student services
- Visit My Online Services website
- Scroll to: “Manage My Enrolment & Courses”
- Open two new tabs for the next steps.

**YORK COURSE WEBSITE**
Searching for courses
- **First Tab:** Open Class Schedule View
  - Click on Subject – you will see list of course offerings
  - Click on Subject you want to enrol in
  - Click on Course description
  - Find lab/tutorial you want to enrol in
  - **Copy** CAT#

**REGISTRATION AND ENROLMENT MODULE**
Adding your courses
- **Second tab.** Enrol in Courses
  - This will bring you to the Registration and Enrolment Module.
  - Select your academic session ‘FALL/WINTER 2024’
  - Select “Add a Course”
  - **Paste** the CAT# from the Class Schedule you copied
  - Select “Add Course”
  - Finally, select “Yes” to confirm.
  - Repeat until all courses have been added.

**PLOT YOUR TIMETABLE!**
View your schedule
- On the Class Schedule View, you will also see Plot My Timetable.
- As you add a course you can use this tool to ensure the course has been added
  - AND
  - to ensure you are not creating conflicts in your schedule.
Selecting a General Education course

- Students are expected to enrol in 6.0 credits of Natural Science in their first year.
- You can select 6.0 credits in any subject listed.
  - This can be one 6.0 credit course OR two 3.0 credit courses.

<table>
<thead>
<tr>
<th>NATURAL SCIENCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Biology</td>
</tr>
<tr>
<td>Chemistry</td>
</tr>
<tr>
<td>Earth and atmospheric science</td>
</tr>
<tr>
<td>Natural science</td>
</tr>
<tr>
<td>Physics and astronomy</td>
</tr>
<tr>
<td>Science and technology studies (SC/STS)</td>
</tr>
</tbody>
</table>
AMPD Electives by Subject

IF YOU ENJOY FILM AS A NON MAJOR...
- CMA 1701 Hollywood: Old and New
- **DANC 1900** Dance, Film and Culture

IF YOU ENJOY MAKING ART AS A NON MAJOR...
- VISA 1006 The Photographic Experience
- VISA 2000 level courses (drawing, painting, sculpture, photography, print-making, etc)
- DATT 1939 Making Interactive New Media Art
- DATT 2055 Time-Based Art
- DATT 2065 Photography: Post Production
- DATT 2100 Publishing in Digital Media

IF YOU ENJOY LEARNING ABOUT THE ARTS AS A NON MAJOR...
- MUSI 1510 The Musical Experience
- **PANF 1900** Skills for Success in the Arts
- **CMA 1900** Cinema in the City
- **ARTH 1900** Art in the City
- **MUSI 1900** Music in the City
- ARTH 2390 Arts of the African Diaspora
- ARTH 2930 History of Photography

IF YOU ENJOY PERFORMING AS A NON-MAJOR...
- DANC 1400 for Non-Majors
- THEA 1520 Acting for Non-Majors I
- THEA 2060 Voice and Speech I
What are FA 1900's?

› Specifically designed for AMPD students
› ARTH 1900
› CMA 1900
› DANC 1900
› MUSI 1900
› PANF 1900
› THEA 1900

› Enrol in 2 FA 1900 courses in the span of your degree
  • Engage in the arts, outside of your major
Checking your timetable

- Check for conflicts
  - You may have enrolled in courses that are being offered at the same time

- If you have courses that overlap, the block of time will appear in red; details of the courses in conflict will be outlined at the bottom of the page.
Helpful tips

» AMPD Course full?
  • Try to enrol in a different section of the course
  • If all sections are full and the course is required, please complete:
    Permission to enrol in AMPD courses

» NATS course full?
  • Try to enrol in a different section of the course
  • If all sections are full, please contact natsci@yorku.ca

  • First Year courses – anything in the 1000 level. Anything 2000-3000 are upper year courses

» Important deadlines
How do I support my learning?

- Office of Advising and Integrated Student Services (OAISS)
  - Student Accessibility Services
- Learning Skills Services
- Writing Centre
Getting Involved

How do I get involved in my community?

▶ Winters College

▶ CASA

▶ Join a Student Club or Organization

▶ Centre for Indigenous Student Services

▶ Atkinson Centre for Mature and Part-time Students
Thank you!
Building your timetable with AMPD

CONTACT: JOINAMPD@YORKU.CA