

Template for Internship Placement York International Global Internships

In an effort to ensure that next year's York intern makes a positive contribution to the host organisation and that the intern has a meaningful experience, we kindly ask that you complete this form with as much detail as possible. Experience has shown that the more specific you can be with the details of what is expected, the greater the satisfaction of all parties.

Many thanks and please do not hesitate to ask any questions you may have.

The Global Internships Team

Name of Organisation: Canadian Organization for Tropical Education and Rainforest Conservation (COTERC)

URL for organisation/project: <http://coterc.org>

Local Address: Box 335, Pickering, Ontario L1V 2R6, Canada

Name of Contact Person: Dr. Kymberley Snarr

Title: Chair of COTERC BOD

Phone: 519-923-6458

E-mail: chair@coterc.org

Proposed Internship Site (location): Cano Palma Biological Station, Tortuguero, Limon Province, Costa Rica

Description of Organisation: The Canadian Organization for Tropical Education and Rainforest Conservation (COTERC) is a registered Canadian and Costa Rican Charity that was formed in 1991. COTERC operates Cano Palma Biological Station, which is located north of Tortuguero in the Limon Province on the northeast Caribbean coast of Costa Rica.

The chief mandates of the organization are to provide leadership in conservation, education and research for the preservation of tropical rainforests. The goal is to extend efforts in Neotropical conservation to extend beyond the stations 40 hectares.

The mission of the Canadian Organization for Tropical Education and Rainforest Conservation is to provide leadership in education, research, conservation and the educated use of natural resources in the tropics.

Several projects are underway at the station, they include:

- The "Save an Acre" program, a fund expressly for the purchase of conservation through land purchase.
- Educational programs and support to local schools and universities in Costa Rica, Canada and abroad.

- A volunteer program which provides biology students and other interested parties an opportunity to live in a Neotropical rainforest and participate in the station's daily operations. Volunteers learn about biological studies and conservation efforts in the tropics. They also get personally involved in working on many aspects of conservation. This includes an ongoing inventory of the flora and fauna of the Tortuguero region, monitoring program for resident and migrating birds and shorebirds, large mammals, herpetology, plant phenology and sea turtles, and daily collection of meteorological data. They may also be involved in tours of the station by some of the area's tourists with visitors are given an interpretive lecture by volunteers and staff to help explain the local ecosystem and some of the conservation issues.

Cano Palma Biological Station is a small outpost on Cano Palma in the Barra Del Colorado Wildlife Refuge. The station is situated in lowland flooded tropical wet forest and receives between six and seven meters of rain annually. It is considered one of the most bio diverse areas of Costa Rica. Cano Palma functions as a biological field station located in the rainforest. All visitors to Cano Palma arrive by boat. There are no roads in this area and all travel is done along a system of rivers and canals. Living facilities are clean and comfortable but basic. Volunteers, researchers and students share a dormitory which can house 30 people.

Name of Mentor/Supervisor (if different from above): Charlotte Foale

Title: Station Manager, Cano Palma Biological Station, Costa Rica

Phone: +506 27098052

E-mail: station@coterc.org

Internship Position Title: Community Conservation Intern

Brief Job Description (outlining role of intern in organization/project):

The intern will work under the guidance of the COTERC manager at Caño Palma Biological Station, and with the Research Coordinator, to develop lessons/activities for our environmental education and conservation club activities

The intern will:

- Gain basic experience in all of the projects we run, to better understand the ecosystem
- Develop lesson plans and hands-on activities under staff guidance, for Environmental Education and Conservation Club. Activities to focus on understanding the ecosystems and conservation issues, and eliciting the ideas of students on damage mitigation
- Work with station manager, Research Coordinator, and all partners to ensure that the health and safety protocols are effectively carried out.
- Liaise, work with, and utilize staff and volunteers from set partners to help with program development. It must be noted that safety guidelines set by the station must be adhered to while working in Costa Rica.
- Prepare and present a power-point style presentation on the history, challenges and opportunities of the community program
- Work with other York University intern(s) and other CPBS station interns, staff, and other researchers in a cooperative manner.

From the three month study, the intern will work alongside other interns from their program to develop/update a handover report for future interns. This report is expected within one month of return to Canada and is deliverable to the two contacts listed above.

Please list specific tasks or projects the intern will be expected to complete during the internship:

- Working on developing a strong understanding of the community projects, and potential method to improve the projects, adapting to changing community wants and needs
- Aiding in suggesting or developing a direction for future interns to aid the program based on their experiences in the program.
- Participating in scheduled research, as well as all aspects of station life
- Completing a written final report to note what work was done, and what is still required to ensure that the program is operational.

Skill set – Please list the skills you expect interns to arrive with. This list can include hard skills (i.e. web design, Geographic Information Systems, participatory theatre) and soft skills (i.e. facilitation, team player, ability to work independently)

- Biological background preferred, with knowledge of conservation biology and the development of renewable resource management.
- Previous experience working with students from 7-16
- Ability to live and work in an isolated situation.
- Good skills in moderating and problem solving.
- Basic certification in emergency first aid an asset
- Advanced Spanish language skills essential

Language Skills

Language	Written			Spoken			B - Beginner I - Intermediate A - Advanced
English	B <input type="checkbox"/>	I <input type="checkbox"/>	A <input checked="" type="checkbox"/>	B <input type="checkbox"/>	I <input type="checkbox"/>	A <input checked="" type="checkbox"/>	
French	B <input type="checkbox"/>	I <input type="checkbox"/>	A <input type="checkbox"/>	B <input type="checkbox"/>	I <input type="checkbox"/>	A <input type="checkbox"/>	
Additional Languages	Written			Spoken			
Spanish	B <input type="checkbox"/>	I <input type="checkbox"/>	A <input checked="" type="checkbox"/>	B <input type="checkbox"/>	I <input type="checkbox"/>	A <input checked="" type="checkbox"/>	
Click here to enter text.	B <input type="checkbox"/>	I <input type="checkbox"/>	A <input type="checkbox"/>	B <input type="checkbox"/>	I <input type="checkbox"/>	A <input type="checkbox"/>	
Click here to enter text.	B <input type="checkbox"/>	I <input type="checkbox"/>	A <input type="checkbox"/>	B <input type="checkbox"/>	I <input type="checkbox"/>	A <input type="checkbox"/>	

What knowledge should the intern have prior to arrival? Please identify historical, social, political, ideological issues (i.e. human rights, art history, popular theatre, etc.).

The intern should complete background reading on the Tortuguero area to understand the history of conservation in the area, and have an idea of some of the challenges we currently face

Expected hours of daily work: We work a typical 6-day Costa Rican week, with Environmental Education and Conservation Club activities usually held weekly. Please note that it is difficult to be away from the station during time off due to its remoteness.

Expected days of work: varied

The internship will be for a period of 3 months between May and August. Please indicate if you have a preferred starting date for the intern during this period.

N/A

York University conducts a competitive selection process. Please let us know how you would like to participate in this process.

- **Would like to receive a copy of all applications received for the internship and send a shortlist of candidates?** Yes
- **If yes, when would you need to receive the applications by?** 3/1/2023
- **Would like to participate in the interview process?** Yes
- **Other: (specify)**

Thank you for your cooperation!