

University-Wide Academic Exchange

Departmental Verification is to be completed by an Academic Advisor, Program Coordinator, or Department Chair

Instructions for student applicant: *Bring a copy of your York courses and grades, plus a list of potential courses at the exchange host university to the appointment.*

Instructions for Faculty/Department Advisor:

NAME OF APPLICANT _____ STUDENT ID _____

The student is applying for a university-wide exchange administered by York International. The exchange program provides an opportunity for undergraduate and graduate students to experience the academic and cultural life of another country while fulfilling their degree requirements at York University.

To assist the student in planning her/his exchange could you discuss the student’s plans and comment on any restrictions he/she should consider when selecting courses at the host? Below is a list of points that could be discussed.

- Degree requirements, confirming courses already completed or to be completed during the current academic year
- Which York courses could be taken as equivalencies at the host university while on exchange
- Any restrictions to consider when selecting courses at the host university

Sign below to verify the discussion has occurred. Formal course equivalency assessment and approval are required later in the process through the Course Assessment Form once a student has confirmation of their exchange placement.

Check one of the following options:

- Student plans to take elective courses only during the exchange term/s aboard
- Student plans to take electives and core courses during the exchange term/s abroad

Please add any comments and/or restriction:

Academic Advisor/Department Chair or Coordinator:

NAME _____ TITLE _____

DATE _____

Double click box below to add signature.

X

Signature