

OSAKA UNIVERSITY OF ECONOMICS, INTERNATIONAL RELATIONS SECTION

Number of Placements: 1

Placement Site: Osaka City, Japan

(Please note that the internship will be remote for summer 2021)

Website: <https://www.osaka-ue.ac.jp/english/>

Field/Subject Area:

Open to all York students who meet the eligibility criteria

Position Description:

The intern will: (1) teach English or assist OUE's English teachers in the instruction and delivery of English language education in a classroom setting, (2) participate in supplemental English activities, and (3) do some basic office work for the International Relations Section.

Specific tasks will include:

- Teaching English or teaching assistance in the English classes.
- Participation in our English education activities, such as English Coffee sessions.
- Includes doing and checking translations, assisting with staff queries, administrative activities, and doing other general office duties as directed and agreed.

Complete all tasks assigned, which includes but is not limited to the responsibilities outlined above.

Expected work hours:

8 hours per day, Monday to Friday

Preferred start date:

May 10 – July 16 (Please note that this internship has a duration of two months.)

Qualifications/skills required:

- Native English speaker who has good English writing skills.
- A dynamic personality and public speaking skills are preferred.
- Some background on, and interest in Japanese culture

Language requirements:

Fluent English

Highlights of Organization/background information:

Osaka University of Economics (OUE) was established in 1932. There are four departments: Economics, Business Administration, Information Technology and Social Sciences, and Human Sciences. All four programs of study are offered at both the Undergraduate and Graduate level. OUE currently has links with thirty universities overseas.