

ST. KITTS & NEVIS - BASIC NEEDS TRUST FUND (BNTF)

Number of Placements: 2

Placement Site: Basseterre, St. Kitts

URL: <http://www.bntfskn.com>; <http://www.caribank.org>

Field/Subject Area:

Open to all York students who meet the eligibility criteria

Position Description:

Specific tasks will include:

- Liaising with Community Liaison officer
- Conducting Transect Walks
- Preparing Drafts Community Needs and Asset Assessment
- Preparing Draft Project Proposals
- Conducting Community Meetings
- Drafting letters to organizations
- Liaising with other stakeholders
- Conducting interviews and reviewing documents

In addition to the tasks outlined below, interns will also have the opportunity presents itself for the Interns to have additional experience working with the other Departments within the Ministry, such as

- Gender Affairs - project development and monitoring along with research and reporting for regional and international reports.
- Probation and Child Protection - assist with the implementation of the juvenile justice reform agenda including programs and activities for at risk youth.
- Social Services and Community Development - programme development and evaluation and community outreach and development.

Complete all tasks assigned, which includes but is not limited to the responsibilities outlined above.

Expected work hours: 8am to 4pm, Monday to Friday

Qualifications/skills required:

- Effective communication skills
- Mobilizing and organizing skills
- An ability to interact with persons across all social backgrounds
- Leadership skills
- Writing skills

Language requirements:

English

Highlights of Organization/background information:

The BNTF Program is a Poverty Alleviation Program funded by the Government of St. Kitts-Nevis, the Caribbean Development Bank and the Canadian International Development Agency. Projects are funded in Education and Human Resource Development, Basic Access and Drainage and Water and Sanitation