

# CHINA - JIANGSU EDUCATION SERVICES FOR INTERNATIONAL EXCHANGE (JESIE)

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**Number of Placements:** 1

**Placement Site:** Nanjing, China

**URL:** <http://www.jesie.org>

## **Field/Subject Area:**

Open to all York students who meet the eligibility criteria

## **Position Description:**

The intern's main role is to assist with academic activities as well as the basic office work related to English proofreading.

## **Specific tasks will include:**

- Helping make teaching plans for the 10-day summer camp courses for age group 6 to 15;
- Teaching English or assisting the English teacher for summer camp;
- Tutoring small groups of students aged from 6 to 12;
- Editing academic or promotional profiles;
- Participating in our non-profit education activities.

**Complete all tasks assigned, which includes but is not limited to the responsibilities outlined above.**

**Expected work hours:** 8 hours per day, 5 days per week (may need to work on weekends in July)

**Preferred start date:** Early May

## **Qualifications/skills required:**

- Good communication and research skills;
- Willing to teach young students;
- Being able to adapt to new situations;

- Being able to overcome the culture shock;
- Some historical knowledge of China would be beneficial.

### **Language requirements:**

English

### **Highlights of Organization/background information:**

The Jiangsu Education Services for International Exchange (JESIE), a division of the Jiangsu Provincial Department of Education (JPDE), was established in 1988 as the Jiangsu Services Office for International Exchange and was renamed JESIE in 1997. With more than 20 years of sustained effort, JESIE has become the largest professional education organization in Jiangsu, providing comprehensive support and services of international education exchanges.

JESIE, with over 200 staff, including around 130 Chinese nationals and 70 foreign contracted employees, has grown substantially from its humble beginning with only five staff. It consists of three administrative departments, namely: the Administration Department, the Finance Department, and Department of International Relations and Project Development.. Furthermore it has seven operational departments, namely: Department of Basic Education International Exchange (Vocational and Technical Education International Exchange), Department of Higher Education International Exchange (Foreign Students and International Promotion of Chinese Language), Department of Overseas Teacher Training (Business Visits), Department of Study Tours (Travel Agency), Department of Study Abroad, Visa Center, and Jiangsu College for International Education. They facilitate a number of programs, including: studying abroad services, overseas study tours, foreign teachers' recruitment, teachers training abroad, overseas business visits, Chinese-Foreign cooperation in running schools, international language training, pre-university courses, the annual international forum for school principals, free public lectures guiding students to pursue study, promotion of Chinese language and culture abroad. Every year JESIE provide services for more than 20,000 people, among which approximately 5,000 students participate in overseas study tour programs, 2,000 teachers and school administrators in overseas teachers training programs, 9,000 teachers and students in domestic training programs, more than 30 official delegations in business visits programs, over 800 students in self-funded study abroad programs, over 300 in foreign teachers recruitment programs and 400 students in pre-university courses programs. JESIE has established long-term, wide-ranging and steady cooperation and exchange relationships with many educational institutions and organizations both within Jiangsu and abroad.